



ORANGE TOWNSHIP PUBLIC SCHOOLS  
**PARK AVENUE SCHOOL**  
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**Mr. Ronald Lee,**  
**Superintendent of Schools**

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**Dr. Myron Hackett**  
**Principal**

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**Ms. April Stokes**  
**Assistant Principal**

**School Leadership and Data Team (SLT)**  
**Minutes**  
**April 8, 2019**

Minutes

Members in Attendance:

April Stokes  
Shannon Keogh  
Keisha Ashe  
Ms. Hall  
Denise Harlem  
Sandra Layton  
Maria Beaghen  
Rashonda Cooper  
Myron Hackett

**1. ASPS Smart Goals - Review of Third Grade Benchmark ELA Data**

Fourth Post-Assessment Action Plan 3

<b>Subject</b>	<b>ELA</b>
<b>Assessment</b>	Benchmark 3
<b>Standards Assessed</b>	L4.1-4, RI 3, 4, 8

<b>Strengths</b>	Students have demonstrated a profound increase in their ability to write about the text.
<b>Struggles</b>	Vocabulary acquisition and use of context clues
<b>Plan for Remediation</b>	Small group instruction on specific vocabulary strategies. Context Clue practice for do-nows

Smart Goal 1: By June 2019, 75% of the students in Grades K-7 will meet or exceed projected Growth Goal as Measured by Iready.

Smart Goal 2: By June 2019, 75% of students in Grades K-7 will meet their Lexile Growth Goals as measured by SRI.

*Smart Goal 3: By June 2019, improve parent participation by 55% in the 18-19 school year in order to provide parents with the means to support students academically.*

## ASPS Smart and Action Steps - Math

### Action Steps

#### SMART Goal 1

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	2	Administer NWEA to all subgroups/populations during required benchmark periods.	9/4/18	9/29/18	Classroom Teachers
2	2	Assess data to determine needs of student population from initial NWEA	9/28/18	10/12/18	Classroom Teachers, Administration
3	2	Teachers will target interventions for improving students performance by identifying mathematical clusters that require practice and attainment.	9/28/18	5/31/19	Classroom Teachers, Administration

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
4	3	Provide professional development opportunities for Math teaching staff in the Math Major Content and priority MA Standards as evidenced in the PARCC Evidence Statements	10/2/18	5/31/19	Administration
5	3	Create a format with a set# of walkthroughs using Math Results.	9/1/18	5/31/19	Administration
6	2	Build a 45 minute period for Tier 2 and Tier 3 interventions that supports MTSS, in Grades K-4.	7/3/18	8/31/18	Administration
7	1	Provide math staff with monthly professional development sharing sessions at CPT.	9/4/18	6/1/19	Classroom Teachers, Administration
8	1	Administration to review lesson plans weekly to ensure data is being used to drive instruction. Administration to provide meaningful feedback on results and instruction.	9/4/18	6/21/19	Administration
9	3	Teacher data binders to be reviewed at CPT weekly and with administration monthly. Data binders to include class and individual student data with action plans.	9/4/18	6/21/19	Administration/Class room Teachers

## ASPS Smart and Action Steps - ELA

### Action Steps

#### SMART Goal 3

Step Number	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	School leadership will provide all communication in multiple languages and advertise events in a timely fashion using multiple means (school website, phone blasts, social media, monthly activity calendars, letters, flyers)	9/4/18	5/31/19	administration
2	1	Set up protocols for parent involvement/communication/suggestions within the school - establish and announce at Back To School Night. (For example, suggestion box, survey on school website, etc.)	9/4/18	9/28/18	administration, classroom teachers
3	2	Set up structures for Family Math, Family Literacy, and Latino Literacy, recruit staff, create activities and set dates. (three separate events)	9/4/18	9/28/18	administration, classroom teachers
4	3	Set up data spreadsheet for tracking parent involvement, set up survey structures to collect parent email and social media information.	9/4/18	9/28/18	administration
5	2	Work with Technology Coordinator to set up Remind App, School App, create guidelines for website updating, etc.	8/1/18	9/28/18	administration, technology coordinator
6	1	School leadership to present results of school assessments in the Fall of 2018 and Spring of 2019.	9/4/18	5/31/19	administration
7	1	Set up parent sessions that give strategies to support students academically in Math and ELA and recruit staff to participate.	9/4/18	5/31/19	administration

## ASPS Smart and Action Steps - Parental Involvement - NEEDs Progress

- PTO Night: On Thursday, April 11th, the PTO will hold a parent meeting to discuss the superintendent search and summer camp options.
- Special Education Talent Show: April 17th
- Look into the steps to become a community school.
- Family Literacy Night is scheduled for May 1st. Stations:

Each station will have an anchor chart reviewing strategies the task.

### 1. K-1: Bean Bag Toss

- Worker will present the students with a picture card. Students will have to think of the beginning sound and toss the bean bag into the matching sound.

### 2. K-2: Fishing for Families

- Each fish will have a word family written on it. Students will go fishing for a word family. Once student catches the fish, the

student will have to come up with a list of words using that word family.

3. K-3: Bobbing for Rhyming Words

- A rectangular inflatable buffet cooler will be filled with water and balls. Each ball will have a rhyming word on it. Worker will display a word. Two students will compete to pick out two matching rhyming words.

4. 2-3, 4-5, 6-7: Sight Word Cup Crash

- Cups will be prepared with a sight word written on the bottom. Two students will compete to read the word. Whomever reads the word first will get the cup. The goal is to build a pyramid with four layers.

5. K-5: Ring Toss to build sentences

6. 3-7: Main Idea Match-up

- Students will spin the wheel to select a number. That number will correspond to small passage with main idea on it. The student will have to guess the main idea.

7. 3-7: Context Clue Balloon Dart Game

- A balloon dart game will be set up. Underneath the balloon there will be a number. That number will match a context clue card. The student has to guess the meaning of the word using the context clue.

8. 4-7: Idiom Disk Drop

- Students will drop a disk to get a number. That number will match up with an idiom card. Students will tell the meaning of the idiom on the card.

### Cleanliness Concerns

1. Floors are being cleaned while students are still in the building.
2. Desks are not being cleaned with clean rags.
3. Bathroom floors are dirty.
4. Toilets are dirty.
5. Carpets are not being cleaned.

6. Toilet paper is not consistently in the stalls.
7. Boxes for sanitary napkins are needed for the girls bathroom.
8. Food is left in the stairwells.
9. Door handles and handrails are not being cleaned.